

**PROCEEDINGS OF THE MEETING OF IQAC WHICH WAS HELD ON THE 27<sup>TH</sup> OCTOBER 2021 AT 11:00 AM IN THE CONFERENCE ROOM OF MAWSYNRAM BORDER AREA COLLEGE WITH DR. S. BASU, PRINCIPAL IN THE CHAIR.**

**Members present:**

- |                                |   |                            |
|--------------------------------|---|----------------------------|
| 1. Dr, S. Basu,                | - | Principal                  |
| 2. Mrs. C. Shallam,            | - | Administrative Officer     |
| 3. Mr. Wellcomestar Lyngdoh    | - | IQAC Coordinator           |
| 4. Mrs. C. Sawkmie,            | - | Nominee from Employer      |
| 5. Mr. S. Kharshandi,          | - | Management Representative  |
| 6. Mr. Kitboklang Iawrod ,     | - | Teachers' Representative   |
| 7. Mrs Baiaroihun War Shymbin, | - | Teachers' Representative   |
| 8. Mrs. Banrihun Ryntathiang,  | - | Teachers' Representative   |
| 9. Mr. Lastborn Shangpliang,   | - | Nominee from Local Society |
| 10. Mr. Eugene Shangpliang,    | - | Nominee from Student Union |
| 11. Mr. Kyrmen Shangdiar,      | - | Nominee from Alumni.       |

The Committee was chaired by the principal.

**Agenda:**

1. Introduction of the IQAC members
2. Aims and objectives of the IQAC
3. Functions of the IQAC
4. General discussion.

**Resolution Items No. 1.** Members were introduced in the house one after another.

**Resolution Item No. 2.** The aims and objectives were read by the IQAC coordinator as per the IQAC guidelines.

**Resolution Item No. 3.** The functions of the IQAC were also read and explained by the IQAC coordinator and it was resolved that all guidelines should be adhered to.

**Resolution Item No. 4. (i) Meeting of the IQAC:** The Committee has resolved that the meeting of the IQAC will be held quarterly as per the guidelines of the AQAR *i.e.*, once in every three months. The Committee also resolved that the IQAC meeting will be called as per requirement.

**Resolution Item No.4. (ii) Departmental Seminar:** The Committee had discussed about the requirement to organize departmental seminar; the committee has resolved that all departments should organize seminar or inter departmental seminars.

**Resolution Item No.4. (iii) National Seminar:** The Committee had expressed about the necessity to organize one National Seminar. The Committee has resolved that one National Seminar will be organized by February 2022 and the topic of the Seminar will be notified after finalization.

**Resolution Item No.4. (iv) Smart Class:** Due to lesser number of smart classes the committee had discussed about the need to have more smart classrooms and it has resolved that arrangement should be made by the respective subject teachers to arrange more ICT based classes on a regular basis.

**Resolution Item No.4. (v) Extension Activities:** The Committee felt the need that in order to engage with the communities there is a need to organize program for the benefit of the students and the youth of this particular area. Pertaining to this program the committee has resolved that vocational training on mushroom cultivation will be organized in collaboration with The State Council of Science Technology & Environment (SCSTE), Meghalaya.

**Resolution Item No.4. (vi) Career Guidance and Counselling:** In order to guide the students for a better career in the future, the Committee has resolved that counselling for the 5<sup>th</sup> and 6<sup>th</sup> semester students will be organized annually.

**Resolution Item No.4. (vii) Minor Research:** The Committee discussed about the minor research project that will be carried out by any department. The Committee has resolved to entrust this project to the Geography Department in collaboration with The State Council of Science Technology & Environment (SCSTE), Meghalaya.

**Resolution Item No.4. (viii) Parents-Teachers Meeting:** The Committee has resolved that Parents Teachers meeting will be organized twice a year.

The Committee ended with thanks from the Chair.

Sd/-  
Dr. S. Basu  
Principal

Sd/-  
Mr. Wellcomestar Lyngdoh  
IQAC Coordinator